



Sign-Up Form At ISP Primary 2017-2018

We are delighted that you are joining or returning to The American Conservatory of Paris. In order to enroll in the Conservatory please go through all the steps listed below and either mail or e-mail us your completed sign-up form.

Procedure

1. Fill out your **personal information** (page 2).
2. Choose **program option** & fill out your **time availabilities** for private lessons (page 3).
3. Optional: Choose Saturday Conservatory Class(es) (page 4).
4. Choose **payment option**. Fill out, sign & date the **automatic withdrawal authorization SEPA form** (page 6).
5. Sign & date a copy of the **school policies** (page 7).

The Conservatory will contact you by e-mail as soon as we receive your sign-up form. Please note that only complete files will be processed and that they will be processed in the order that they are received. There are a limited number of spaces available. The association membership and tuition fees will only be withdrawn upon confirmation of your lessons/classes and are non-refundable. If we are unable to provide lessons/classes to you, all payments will be reimbursed.

Contact

Mailing address:

The American Conservatory of Paris
37 avenue de la République
75011 Paris

E-mail:

admissions@americanconservatoryofparis.com

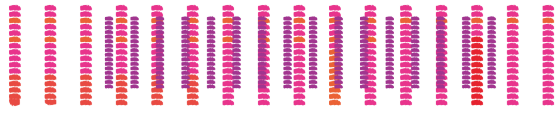
Website:

americanconservatoryofparis.com

Telephone:

01 82 09 57 35

06 37 86 04 98



THE AMERICAN CONSERVATORY OF PARIS

Sign-Up Form
At ISP Primary 2017-2018

Personal Information

Student

Last name: _____

First name: _____ M / F __ Grade: _____

Date of birth: ____ / ____ / ____ (DD/MM/YYYY) Nationality: _____

Instrument: _____ ABRSM Grade (if applicable/known): _____

Beginner: Yes No Years of study: _____

Parent/Guardian

Last name: _____

First name: _____

Telephone: (Home) _____ (Mobile) _____

E-mail: _____

Address: _____

Zip code: _____ City: _____

Preferred teacher: _____

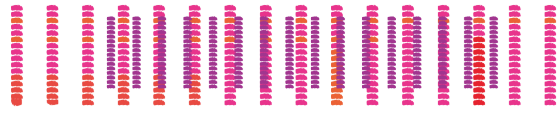
Referred by: _____

How did you hear about us?: _____

IMPORTANT: Do you wish to take an ABRSM exam? YES NO MAYBE

The Conservatory is one of the few music schools in Paris that offers to prepare their students for ABRSM exams. These exams are optional. We recommend talking to your teacher about them if you are interested. If you wish to take this exam, we strongly recommend taking our Music Theory/ABRSM Prep Class, part of our Saturday Conservatory program. These exams are for students 6 years old to adult. To learn more about this exam, please visit our website:

www.americanconservatoryofparis.com/abrs-sm-exams/



THE AMERICAN CONSERVATORY OF PARIS

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After School Weekly Programs - Sign Up is Annual

(Choose one)

<input type="checkbox"/> Conservatory Package	Solfège 1 hr group class & 30 min Private Lessons - Fill out 'Time Availabilities'
<input type="checkbox"/> Conservatory Package Plus	Solfège 1 hr group class & 45 min Private Lessons - Fill out 'Time Availabilities'
<input type="checkbox"/> First Steps into Music (K only)	Piano, violin, viola or cello only 30 min Private Lessons - Fill out 'Time Availabilities'

Solfège Schedule - 1 hr Group Class

(Students will be placed in their appropriate level before their first class.)

Solfège I	Thursdays	16h00-17h00
Solfège II	Tuesdays	16h00-17h00

Time Availabilities for Private Lessons

(Please choose **at least 3 options**)

Day/ Time	Monday	Tuesday	Wednesday	Thursday	Friday
16h00- 17h00					
17h00- 17h30					

Your assigned teacher will schedule your lesson day and time within the first two weeks of September. Students are entitled to their time slots for the entire school year. There are 30 weeks of lessons per year.

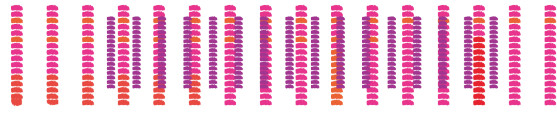
If you would like to take additional lessons, you may choose to sign up for our Music Box program and take as many extra lessons as you wish.

You can download the sign up form from our website at:

www.americanconservatoryofparis.com/sign-up-now/ under the Music Box tab.

Concert Dates 2017 / 2018

There are two concerts per year on the following weekends: **January 27th & 28th, 2018 and June 9th & 10th, 2018**. These concert opportunities are offered to all Conservatory students.



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I wish to participate in Saturday Conservatory with ISP Plus at Ranelagh:

- YES - Choose from Conservatory (6yo-Adult), Performing Arts (6-11yo), or Peanuts (4-5yo)
 MAYBE (I would like to be contacted.)
 NO (Continue to page 6.)

***** Saturday Conservatory Schedule (Ages 6 - Adult) *****

- Held 25 Saturdays throughout the school year.
- **Open House / Level Placements September 23, 2017 10h-11h**
- Classes are divided into different levels. All students will be placed in their appropriate level before/on their first day.
- Students staying for two classes will be supervised during breaks and must bring their own drinks and/or snacks.

<input type="checkbox"/>	10h00-11h00 - Grades 1-8 Each grade will have a 1 hour class. Students will be placed in their correct level Sept. 23rd.	Music Theory / ABRSM Prep Class - 1 hr These classes teach students the basics of music education: note reading, rhythm, music theory and singing; in short, the musical alphabet and how to read it proficiently. These classes also prepare students for ABRSM Theory exams and aural testing that is part of every practical exam Grades 1-8.
<input type="checkbox"/>	11h00-12h00 - Books 1-4 Each book will have a 1 hour class. Students will be placed in their correct level Sept. 23rd.	Suzuki Violin - 1 hr Suzuki based his approach on the belief that "Musical ability is not an inborn talent but an ability which can be developed. Any child who is properly trained can develop musical ability, just as all children develop the ability to speak their mother tongue. The potential of every child is unlimited."
<input type="checkbox"/>	11h00-13h00 - Choir	Ensembles - 2 hrs Performing in an ensemble activates and enhances student's innate love of music-making. By playing with their peers, students learn to listen and observe others around them, which strengthens their aural awareness, intonation and balance. This opportunity is also open to piano students, as it is an excellent way for pianists to experience ensemble music and prepare them for future chamber music opportunities.
<input type="checkbox"/>	11h00-13h00 - Jazz Ensemble	
<input type="checkbox"/>	11h00-13h00 - Guitar Ensemble Students will be placed in their correct ensemble level Sept. 23rd.	

***** Performing Arts Schedule (Ages 6 - 17) *****

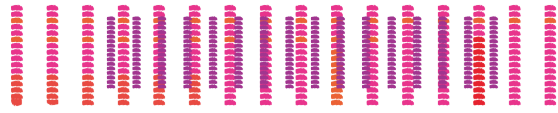
- A fantastic opportunity for children to use their musical skills on stage and they will even get to perform with professional singers by their side. They will sing, dance, act, create sets and props for their end of the year production
- Students are supervised during breaks and must bring their own drinks and/or snacks.

<input type="checkbox"/>	10h00-12h00	Performing Arts - Ages 6-11 - 2 hrs 20 Saturdays + Friday/Saturday Dress Rehearsal & Performance Weekend
<input type="checkbox"/>	Spring Break	Performing Arts - Ages 12-17 Monday-Saturday 9h-17h April 16-21, 2018; Show April 21st at 15h00

***** Peanuts Music Discovery Schedule (Ages 4 - 5) *****

- Held 25 Saturdays throughout the school year.
- Students are supervised during breaks and must bring their own drinks and/or snacks.

<input type="checkbox"/>	10h00-12h00	Peanuts - 2 hrs A morning of music activities organized especially for our very young musicians to be. The children will sing songs, be exposed to different genres of music, learn about the instruments in the orchestra and much more. It is an excellent way to spark an interest in music for your child.
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After School Weekly Programs - Tuition Fees / Payment Options

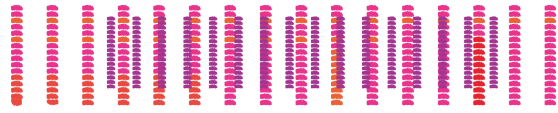
	10 Payments	3 Payments	1 Payment
There is a 105€ association and application fee charged per family per year.			
Conservatory Package	210€	700€	2100€
Conservatory Package Plus	273€	910€	2730€
First Steps into Music (K Only)	159€	530€	1590€

- There are 30 weeks of lessons starting the week of September 11th through June averaging 3 lessons per month.
- ALL FEES are prorated if you do not start in September.

Saturday Conservatory - Tuition Fees / Payment Options

	Weeks	10 Payments	3 Payments	1 Payment
Music Theory/ABRSM Prep Suzuki Violin	25	63€	210€	630€
Choir Jazz Ensemble Guitar Ensemble	25	123€	410€	1230€
Performing Arts ages 6-11	20	153,75€ (8 payments Sept-Apr.)	410€	1230€
Performing Arts ages 12-17	1	-	-	990€
Peanuts	25	123€	410€	1230€

- ALL FEES are prorated if you do not start the weekend of September 30, 2017.



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School Policies

Registration and Payment

A complete sign-up form must be filled out. The yearly association membership (15€) and application (90€) fees for a total of 105€ will be withdrawn along with your first automatic withdrawal. **Enrollment is annual.** Tuition is due depending on the payment plan you choose: For annual payments, the tuition is due in full by automatic withdrawal before the first scheduled class. For trimestrial payments by automatic withdrawal, your bank account will be debited on September 20th, January 20th, and April 20th. For monthly payments, your bank account will be debited the 20th of each month from the month of your first scheduled lesson/class up until June. Course fees are prorated for students beginning on any date throughout the year after September.

Lesson Schedule

Students are entitled to their time slots for the **entire current school year**. There are **30 weeks** of class per year. The number of lessons is prorated to the starting date.

Missed Private Lessons

Lessons that must be missed due to teacher illness or professional obligations will be rescheduled or refunded. If a student misses a private lesson, the teacher is under no obligation to reschedule. Please inform the Conservatory of any travel plans or other conflicts as early as you can to facilitate rescheduling.

Missed Group Classes

If a student misses a group class, unfortunately, it will not be rescheduled or refunded.

Cancellation Before Classes Begin

If a student cancels their registration before classes begin, the full application and association membership fees will be lost.

Discontinuation/Withdrawal

Students who are unable to continue their participation in the Conservatory programs due to illness, relocation or other extenuating circumstances at the **discretion of the Conservatory**, will receive a prorated refund of their tuition less a 100€ cancellation fee. In other cases, the entire academic year tuition fee will be charged whether lessons are taken or not. Parents, or legal guardians must notify the Conservatory by certified letter at least 3 weeks before the beginning of a trimester of the intent of discontinuation/withdrawal. Informing the instructor of the intent to withdraw, or not attending classes, does not constitute withdrawal.

Refunds

NO REFUNDS will be issued for tuition paid for the ongoing trimester other than in unavoidable, documented circumstances, at the **discretion of the Conservatory**.

The association and inscription fees are refundable **only** if the Conservatory is not able to provide the student a suitable time slot.

Right to Image

I authorize The American Conservatory of Paris to take photos and videos of my child during the Conservatory's activities and to use them for educational purposes and on our website.

YES

NO

I, _____, the undersigned, acknowledge that I have received a copy of The American Conservatory of Paris' School Policies. I understand and agree to all of these policies including the Missed Lessons and Refund Policies.

Signature of Student/Parent/Guardian

Date