



Sign-Up Form At Work 2016-2017

We are delighted that you are joining or returning to The American Conservatory of Paris. In order to enroll in the Conservatory please go through all the steps listed below and either mail or e-mail us your completed sign-up form.

Procedure

1. Fill out your **personal information**. Choose **lesson option** & fill out your **time availabilities** (page 2).
2. Optional: Saturday Conservatory Paris 16th - **Full Day** or **À la carte** classes (page 3).
3. Fill out, sign & date the **automatic withdrawal authorization SEPA form** (page 5).
4. Sign & date a copy of the **school policies** (page 4).

The Conservatory will contact you by e-mail as soon as we receive your sign-up form. Please note that only complete files will be processed and that they will be processed in the order that they are received. There are a limited number of spaces available. The association membership and application fees will only be withdrawn upon confirmation of your lessons/classes and are non-refundable. If we are unable to provide lessons/classes to you, all payments will be reimbursed.

Contact

Mailing address:

The American Conservatory of Paris
37 avenue de la République
75011 Paris

E-mail:

admissions@americanconservatoryofparis.com

Website:

americanconservatoryofparis.com

Telephone:

01 82 09 57 35

06 26 86 53 38



THE AMERICAN CONSERVATORY OF PARIS

Sign-Up Form
At Work 2016-2017

Personal Information

Student

Last name: _____

First name: _____ M / F

Date of birth: ____ / ____ / ____ (DD/MM/YYYY) Nationality: _____

Tel: (Home) _____ (Mobile) _____ (Work) _____

E-mail: _____

Address: _____

Zip Code: _____ City: _____

Instrument: _____

Beginner: Yes No Years of study: _____

Preferred teacher: _____

Referred by: _____

How did you hear about us?: _____

Lesson Options & Tuition Fees

(Choose one)

1 hour

45 minutes

Time Availabilities for Lessons (La Muette)

(Please choose **at least 3 options** and specify times if necessary.)

Time/Day	Monday	Tuesday	Wednesday	Thursday	Friday
10h-11h					
11h-12h					
14h-15h					

Concert Dates 2016 / 2017

There are two concerts per year on the following weekends: **January 28th & 29th, 2017** and **June 10th & 11th, 2017**. These concert opportunities are offered to all Conservatory students.



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I wish to participate in Saturday Conservatory:

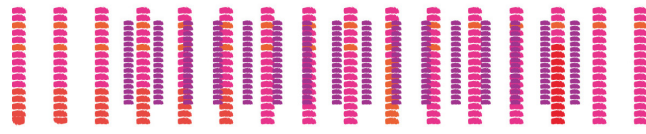
- YES
- MAYBE (I would like to be contacted.)
- NO (continue to page 6)

*** Conservatory Schedule (Ages 6 - Adult) ***

- Held 10 Saturdays throughout the school year.
- Check **FULL DAY** or choose **à la carte** classes below.
- Classes are divided into different levels. All students will be placed in their appropriate level on their first day.
- Students staying for the **FULL DAY** or taking two consecutive **à la carte** classes are supervised during breaks and must bring their own lunch and/or snacks.

Location: The International School of Paris, 96 bis rue du Ranelagh, 75016 Paris

<input type="checkbox"/>	FULL DAY	10h30-17h00 - Please choose below the option of ABRSM Prep Class or Music Appreciation.
<input type="checkbox"/>	10h30-11h30	Solfège / Music Theory - 1 hr Solfège teaches students the basics of music education: note reading, rhythm, music theory and singing; in short, the musical alphabet and how to read it proficiently. These classes also prepare students for ABRSM Theory exams Grades 1-8.
<input type="checkbox"/>	11h30-13h00	Instrumental Group Class - 1.5 hrs Grouped by instrument: Strings, Winds, Brass, Voice, Piano, Guitar In these classes, students learn the skills needed to perform with confidence in front of an audience, how to practice constructively at home and are exposed to new repertoire and levels of playing amongst their peers in a fun and supportive environment. Teachers discuss with students how to give and receive constructive comments, involving them in active listening. Through interactive activities, students work on their instrument's fundamental techniques, developing new skills needed and accelerating their overall progress.
	13h00-14h00	Lunch / Break - Students must bring their own lunch and/or snacks.
<input type="checkbox"/>	14h00-15h30	Ensembles - 1.5 hrs (Choose one option) <input type="checkbox"/> String Ensemble <input type="checkbox"/> Wind Ensemble <input type="checkbox"/> Choir <input type="checkbox"/> Guitar Ensemble <input type="checkbox"/> Jazz Ensemble Performing in an ensemble activates and enhances student's innate love of music-making. By playing with their peers, students learn to listen and observe others around them, which strengthens their aural awareness, intonation and balance. This opportunity is also open to piano students, as we highly recommend they experience singing in a choir. This is an excellent way for pianists to experience ensemble music and prepare them for future chamber music opportunities.
	15h30-16h00	Break - Students must bring their own snacks.
<input type="checkbox"/>	16h00-17h00	ABRSM Prep Class or Music Appreciation - 1 hr (Choose one option) <input type="checkbox"/> ABRSM Prep Class - FOR STUDENTS TAKING OPTIONAL ABRSM EXAMS - These classes prepare students for the 4 different parts of the ABRSM aural testing which are part of every practical voice and instrumental examination Grades 1-8. The aural part of the exam is 12% of the total score. These classes help students to practice regularly the specific skills needed for each grade. OR <input type="checkbox"/> Music Appreciation - Students learn how to listen to music critically, identify what they are listening to and speak about it accurately. They learn how to recognize different genres of Western music, they are exposed to the stylistic features of new and unfamiliar music and are introduced to masterpieces of the great composers.



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Weekly Private Lessons at OECD La Murette - Tuition Fees

Weekly Private Lessons	10 Monthly Payments	3 Trimestrial Payments	1 Annual Payment
There is a 105€ association and application fee charged per family per year.			
Private Lessons 45 min	222€	740€	2220€
Private Lessons 1 hr	285€	950€	2850€

- There are 30 weeks of lessons starting the third week of September through June averaging 3 lessons per month.
- ALL FEES are prorated if you do not start in September.

Saturday Conservatory at ISP Ranelagh - Tuition Fees & Dates

Options	1 Yearly Payment
Saturday Conservatory - FULL DAY (10h30-17h00)	1250€ / yr
Saturday Conservatory - À la carte - 1 hr class (Solfège, ABRSM Prep, or Music Appreciation, ALONE)	290€ / yr
Saturday Conservatory - À la carte - 1.5 hr class (Instrumental Group Class, Choir, Jazz Band, or String Ensemble, ALONE)	390€ /yr

- ALL FEES are prorated if you do not start the weekend of September 24, 2016.
- If you only sign up for Saturday Conservatory there is a 15€ association fee per family per year.

Saturday Conservatory Dates	
September 24, 2016	February 25, 2017
October 8, 2016	March 11, 2017
November 19, 2016	March 25, 2017
December 10, 2016	April 22, 2017
January 14, 2017	May 20, 2017



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School Policies 2016-2017

Registration and Payment

A complete application form must be filled out. The yearly association membership (15€) and application (90€) fees for a total of 105€ will be withdrawn along with your first automatic withdrawal. **Enrollment is annual.** Tuition is due depending on the payment plan you choose: For annual payments, the tuition is due in full automatic withdrawal before the first scheduled lesson. For trimestrial payments by automatic withdrawal, your bank account will be debited the September 20th, January 20th, and April 20th. For monthly payments, your bank account will be debited the 20th of each month from the month of your first scheduled lesson to June. Course fees are prorated for students beginning lessons after September.

Lesson Schedule

Students are entitled to their time slots for the entire current school year. There are 30 weeks of lessons per year. The number of lessons is prorated to the date you start.

Missed Private Lessons

Lessons that must be missed due to teacher illness or professional obligations will be rescheduled or refunded. If a student misses a lesson, the teacher is under no obligation to reschedule. Please inform the Conservatory of any travel plans or other conflicts as early as you can to facilitate rescheduling.

Missed Saturday Conservatory Classes

If a student misses a group class, unfortunately, it will not be rescheduled or refunded.

Cancellation Before Lessons Begin

If a student cancels their registration before lessons begin, the full inscription and association membership fees will be lost.

Discontinuation/Withdrawal

Students who are unable to continue their participation in the Conservatory Programs due to illness, relocation or other extenuating circumstances at the **discretion of the Conservatory**, will receive a prorated refund of their tuition less a 100€ cancellation fee. In other cases, the entire academic year tuition fee will be charged whether lessons are taken or not. Students must notify the Conservatory by certified letter at least 3 weeks before the beginning of a trimester of the intent of discontinuation/withdrawal. Informing the instructor of the intent to withdraw, or not attending lessons, does not constitute withdrawal.

Refunds

NO REFUNDS will be issued for tuition paid for the ongoing trimester other than in unavoidable, documented circumstances, at the **discretion of the Conservatory**.

The association and inscription fees are refundable **only** if the Conservatory is not able to provide the student a suitable time slot.

Right to Image

I authorize The American Conservatory of Paris to take photos and videos of myself during the Conservatory's activities and to use them for educational purposes and on our website.

YES

NO

I, _____, the undersigned, acknowledge that I have received a copy of The American Conservatory of Paris' School Policies. I understand and agree to all of these policies including the Missed Lessons and Refund Policies.

Signature of Student/Parent/Guardian

Date